



ADMISSION FORM (REGULAR SHORT COURSES)

CONSTRUCTION TECHNOLOGY TRAINING INSTITUTE ISLAMABAD

(ALL WRITING IN CAPITAL LETTERS)
(READ AND FOLLOW INSTRUCTIONS ON PAGE 5)

Passport size
photo with blue
background

1. Name of Applicant: _____
(as per Matric Certificate)
2. Father's Name: _____
(as per Matric Certificate)
3. Date of Birth: _____ 4. Place of Birth: _____
5. Religion: _____ 6. Sect: **Sunni / Shia**
7. Caste: _____ 8. Siblings :(Brothers)_____ (Sisters)_____
9. Father's / Guardian's Occupation: _____ 10. Father's/Guardian's Income: _____
11. Guardian's Name with relation (if applicable): _____

12. CNIC / B-Form Number:

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13. Province of Domicile: _____ Domicile District: _____

14. **Permanent Address**

Village: _____ Post Office: _____

Tehsil: _____ District: _____

PTCL Phone No: _____ Mobile No (Own): _____

Mobile No (Father): _____ Mobile No (Brother/any other): _____

15. **Mailing Address**

Village: _____ Post Office: _____

Tehsil: _____ District: _____

PTCL Phone No: _____ Mobile No (Own): _____

Mobile No (Father): _____ Mobile No (Brother/any other): _____

16. **Academic Profile**

a. **Overall Marks**

Level of Education	Year of Passing	School / Board / University	Maximum Marks	Obtained Marks	Percentage / CGPA
Middle					
Matric					
Intermediate					
Bachelor					
Master					
Hifz-e-Quran					

17. **Regular Short Courses.** CTTI is offering following regular short courses on open merit. Please select your choice and write accurately in the boxes. Blank choices be write "NIL":-

Serial	Course	Duration	Qualification	CBT/Non CBT	Level
a.	Computerized Numerical Control (CNC) and Turner Machinist	6 Months	FSc/DAE Mech & A&D /Level-3	CBT	4
b.	Construction Machinery Mechanic Engine	6 Months	Matric (Science)	Non CBT	-
c.	Construction Machinery Mechanic Engine	6 Months	Matric (Science)	Non CBT	-
d.	Maintenance and Operation of Power Generator Set (New Course)	3 Months	Middle	CBT	2
		3 Weeks			1
e.	Auto Mechanic	6 Months	Middle	CBT	2
f.	Auto Electrician	6 Months	Matric (Science)	CBT	2
g.	Health Safety and Environment	1 Month	Matric	Non CBT	-
h.	Welder TIG / MIG	1 Months	Matric (Science)	Non CBT	-
i.	Motorcycle Mechanic (New Course)	6 Months	Middle	CBT	2
j.	Automotive EFI & Euro Standards (New Course)	1 Month	Middle	Non CBT	-
k.	Heavy Machinery Operator	6 Months	Matric	CBT	2
l.	Basic Civil Surveyor	6 Months	Matric (Science)	CBT	3
m.	Civil Draftsman	6 Months	Matric (Science)	CBT	3
n.	Bricks Layer/Mason	6 Months	Middle	CBT	2
o.	Plumber & Sanitary Installer	6 Months	Middle	CBT	2
p.	Construction Material Laboratory Technician	6 Months	Matric (Science)	Non CBT	-
q.	Survey (Structures) (New Course)	3 Months	DAE/Civ Svy	Non CBT	-
r.	Construction Machinery Supervision (JCOs) (Svc 15-22 Yrs)	1 Month	BE/DAE Civ&Mech	Non CBT	-
s.	Building Electrician	6 Months	Middle	CBT	2
	Industrial Electrician	3 Months		CBT	1
t.	Quantity Survey	6 Months	Matric (Science)	Non CBT	-
u.	Carpenter	3 Months	Middle	Non CBT	-

v.	Building Painter	3 Months	Middle	Non CBT	-
w.	Steel Fixer	3 Months	Middle	Non CBT	-
x.	Construction Machinery Planning & Employment	1 Month	BE / DAE / Civ & Mech)	Non CBT	-
y.	Civil 3D Course (New Course)	3 Months	Matric	Non CBT	-
z.	Revit Architecture (New Course)	3 Months	Matric	Non CBT	-
aa.	Graphic Designing	6 Months	Matric	CBT	3
bb.	Web Development with PHP (Word Press / Joomla)	6 Months	FA/FSc/DAE/ICS	CBT	3
cc.	Auto CAD 2D,3D (Civil)	6 Months	Matric	CBT	3
dd.	Computer Operator	6 Months	Matric	CBT	2
ee.	Python Language	3 Months	FA/FSc/DAE/ICS	Non CBT	-
ff.	CCNA	3 Month	ICS	Non CBT	-
gg.	Computerized Accounting	3 Months	Matric	Non CBT	-
hh.	Social Media Marketing	3 Months	FA/FSc/DAE/ICS	Non CBT	-
ii.	Computer Hardware & Repair	3 Months	Matric	Non CBT	-
jj.	Database Development and Administration using Oracle	3 Months	ICS	Non CBT	-
kk.	Android Application Development (New Course)	6 Months	Matric	CBT	2
ll.	E-Commerce (New Course)	6 Months	FA/FSc/DAE/ICS	CBT	4
mm.	Cyber Security (New Course)	3 Months	FA/FSc/DAE/ICS	Non CBT	-
nn.	Freelancing (New Course)	2 Months	FA/FSc/DAE/ICS	Non CBT	-
oo.	Technical Report and Article Writing (New Course)	2 Months	FA/FSc/DAE/ICS	Non CBT	-
pp.	CCTV Camera Instalment & Networking (New Course)	1 Month	FA/FSc/DAE/ICS	Non CBT	-

1st Choice	2nd Choice	3rd Choice	4th Choice

18. **Hostel.** No seats are available for short courses.

19. **Declaration by Applicant.** I solemnly declare that: -

- a. The information provided by me in this form is correct to the best of my knowledge and belief. I shall be deprived of my right of admission if any information is “**found incorrect**” at any stage in future.
- b. I have carefully read and understood provisions laid down in the prospectus and shall abide by all the rules and regulations which the Institute authorities may prescribe shall be final and binding upon me.
- c. I will pay all dues / fees / fines before the due dates, as laid down by the institute.
- d. I will not make the administration of the institute responsible for any accident causing injury to me during period of stay in the institute.
- e. I will not take part in any political or ethnic or sectarian activities or subversive activities against the Institute or Government during my entire period of stay at the Institute. I will be liable to be withdrawn from the institute if I am found involved in any of such activities / discipline matters.
- f. I will not ask for security return if I am terminated by CTTI on any disciplinary ground.
- g. I will be liable to be withdrawn from the CTTI, if I do not fulfill any of the above mentioned declarations (a to f) and decision of the CTTI in all respects will be accepted by me and will not be challenged in any court of law.
- h. Once selected in any choice as applied by me vide para 17 above, I will not request for change in choice at a later stage.
- i. If the applicant is unwilling to continue his study in Institute due to any reason, he will be withdrawn and Rs. 1,000/- will be refunded to him.

Date: _____

(Signature of the Applicant)

20. **Declaration by Father / Guardian**

I, _____ Father / Guardian of _____

hereby declare that:- _____
(Student Name)

- a. I shall not hold institute responsible for any damage or any accident to my son / ward in our outside the Institute.
- b. I shall be responsible for the regular payment of the expenses in connection with study of my son / ward at CTTI.
- c. I agree to pay any fine imposed on my son / ward at CTTI.
- d. I understand the meanings of declaration word by word, signed by my son / ward and understand the repercussion.

Date: _____

(Signature of Father / Guardian)

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FOR OFFICE USE ONLY

Form No: _____ Received on: _____ Signature of Recipient _____

INSTRUCTIONS

Submission of Admission Forms

1. No Admission Form will be accepted after the due date for submission of forms.
2. The candidates can apply for admission against more than one category if he fulfills the eligibility requirements.

Procedure for Submission of Admission Form

1. The candidates shall submit their Admission Forms by hand or by post through couriers at under mentioned address. Bank Draft for Rs. 500/- as processing fees (non-refundable) in the name of “**Director CTTI**” must be attached:-

Construction Technology Training Institute (CTTI)

Post Office Shaigan, IJP Road, Sector I-12, Islamabad

2. **Documents required to be attached with Admission Form.** Candidates must attach the following documents with the Admission Form duly attested by a Government Officer in BPS-17 or above. The stamp of the officer must bear his / her full designation and current place of duty:-

- a. Two (02) attested copies of all Academic Certificate or result card issued by a Board / University.
- b. Two (02) attested copies of Domicile Certificate of the candidate.
- c. Two (02) attested copies of CNIC or Form B issued from NADRA.
- d. Candidates claiming to be Huffaz-e-Quran shall attach two (02) attested copies of Hifz-e-Quran Certificate issued by a registered Madrassa.
- e. Admission Form alongwith all required documents once submitted shall not be returned. Similarly, documents once submitted cannot be changed and shall be considered as final.
- f. Revision of result or improvement of marks by any Board after the submission of Admission Form shall not affect the merit list of admissions for the current year in any way.